

Temple Beth Am
www.tbam.org/yers
5950 N. Kendall Drive, Pinecrest, Florida 33156

K-6 Program Coordinator

We are a warm and welcoming Reform congregation looking for a passionate, dynamic and talented program coordinator to join our Youth Engagement team. This position is responsible for implementing social, religious, cultural, formal and experiential education for kids in grade K-6. Reports to the Lifelong Learning Director and the Youth Engagement Director.

Religious School responsibilities include:

- Be highly knowledgeable in Hebrew and Judaic content.
- Create and implement excellent Judaic content and experiences in the supplementary school setting.
- Manage the functioning of the school through logistics, schedule, calendar, professional development and on-site supervision.
- Plan and execute school-wide, grade level and family programs, including field trips.
- Strengthen the existing Jewish Studies, Hebrew, and family engagement curricula.
- Engage our students and increase participation in social and informal youth programming.
- Assist Director of Lifelong Learning in other projects as needed.

Program Coordinator will work with the K-6 grade age group BAFTY (Beth Am Federation of Temple Youth). These youth groups focus on Jewish meaningful experiences and creating lifelong friendships.

Some of the programs include:

- Monthly BAFTY grade level on campus programs
- Planning, leading, organizing and carrying out age-appropriate activities.
- *Shabbatonim* retreats for BAFTY 34, BAFTY5 and BAFTY 6
- Off-campus outings and activities for K-6 youth

QUALIFICATIONS & EDUCATION

What you'll bring:

- Passion for building meaningful relationships with students, parents, and colleagues.
- Leadership skills and capacity to serve as a positive role model .
- Ability to work independently and effectively manage collaborative programs and initiatives.
- A team oriented approach to work, a strong work ethic, sense of humor, growth mindset and interest in trying new things and learning from mistakes.
- Strong planning and organizational skills, attention to detail, flexibility and adaptability.



TEMPLE BETH AM
YERS
YOUTH ENGAGEMENT
RELIGIOUS SCHOOL
A World of Opportunities

- Proficiency/ interest/ expertise in utilizing social media and technology for engagement and collaboration.
- Willingness to work weekends.

What you'll get:

- Great professional development, mentoring, and skill building.
- A passionate, creative and dynamic team working together to support you.
- The opportunity to have a significant impact on the present and future of our K-6 youth in the South Dade community.

Salary and Benefits:

This position is a full-time, year-round position

Competitive salary

Health insurance

Paid Time off

Degree/Experience:

- Bachelor Degree
- 2-3 years' work in a Jewish communal organization (camping, school or Jewish youth movements preferred)
- Ability to communicate and work effectively.

Please email cover letter, resume and one professional reference to tdonnenfeld@tbam.org.

EOE