

Temple Beth Am Day School
www.tbam.org/dayschool
5950 N. Kendall Drive, Pinecrest, Florida

Director of Hebrew and Judaic Studies

Hebrew and Judaic Studies Director (Elementary School) – full time

The Director of Hebrew and Judaic Studies is part of the Administrative Team at Temple Beth Am Day School; a Reform Jewish Day School in Pinecrest (Miami), Florida. The Hebrew and Judaic Studies Director reports to the Head of School. : Temple Beth Am Day School is a large, professional enterprise, with a lot of moving parts. Only fully qualified candidates should apply.

Main Job Tasks and Responsibilities:

- Curriculum planning, mapping and implementation
- Designing and implementing programming
- Support, supervision and evaluation of Hebrew faculty
- Supporting classroom teachers in integrating Judaic Studies curriculum into their instruction
- Provides faculty with information about the latest research and “best practices” in education
- Provides on-site professional development as determined and appropriate
- Assists faculty in identifying specific goals and learning objectives for students
- Selects curriculum materials to achieve learning objectives in collaboration with the faculty
- Works with classroom teachers to integrate Judaic studies into all subject areas, as appropriate
- Works with faculty to use technology to enhance instruction and to foster student creativity and collaboration
- Partners with school rabbi on cultural arts experiences, assemblies, holiday experiences, milestone events, and community service initiatives
- Organizes grade level team meetings
- Reviews and edits Hebrew faculty communication including Report Cards
- Coordinates transition for graduating fifth grade students into the Temple Beth Am Religious School
- Liaison with Temple Beth Am Religious School Director
- Serves on admissions committee, as needed
- Identifies, allocates, and orders (within budget) educational materials and resources for Hebrew and Judaic studies
- Teaches classes (and/or tutors) as identified by Head of School
- Meets with and guides disruptive students

Education and Experience:

- Bachelor’s Degree (or higher) from an accredited institution
- Degree must be in Judaic Studies, Jewish Education or Administration
- Candidate must have excellent English written and verbal skills
- Candidate must have 3-5 Years Experience (related to the listed Job Tasks and Responsibilities)
- Salary: Competitive
- Benefits: PTO Days, Health Insurance, Tuition Remission for Children, 401k
- Related experience in a Jewish Day School preferred
- Knowledge of relevant technology
- Excellent verbal and written skills
- Hebrew knowledge
- Passion for Jewish education

Temple Beth Am Day School is an Equal Opportunity Employer. We believe that each individual is entitled to equal employment opportunity without regard to race, color, age, disability, national origin, gender, sexual orientation, marital status, ancestry, genetic information, citizenship, veteran status, or any other class protected under federal, state or local laws.

To apply, please send your resume, cover letter and a list of at least three references to snovak@tbam.org. We will wait to obtain your permission before contacting references.